

GDPR – Statement regarding Privacy

Introduction

Enhanced data protection regulations came into force on 25 May 2018. This statement sets out the steps Dental Council is taking to ensure your data is kept secure and only used for the purposes it was intended to be used.

Basis for collecting information

We will only use your personal information in order to comply with our legislative obligations under the Dentists Act, 1985 and other relevant legislation. We will collect, process and retain information mainly concerning registrants. We also process and retain personal information concerning education and training and fitness to practise.

For security purposes CCTV is in operation both within the office and external environs of the building.

How the information about you will be used.

We use information provided for the following purposes:

- To process applications for registration and for the annual renewal of registration, including payment information
- To issue guidance to the dental profession on matters concerning their professional practice
- To process applications for an inquiry into the fitness to practise of a registrant and other enforcement measures under the Dentists Act, 1985
- To make the register publically available, as required under the Dentists Act, 1985
- For internal record keeping.

We use several different software packages to run the office and the council have appropriate security measures in place. Your personal data is controlled internally and complies with our data protection policy.

Otherwise, the Dental Council will not share your personal information without your consent except where the we have a legal obligation to disclose the information (such as responding to a court order), to protect the council's legal rights or to prevent fraud or illegal activity.

You have the right to request a copy of the information we hold about you. If you would like a copy of this information please email or write to the Dental Council.

We want to make sure that your personal information is accurate and up to date so you may ask us to correct or erase information that you think is inaccurate. At the time of collecting data you have the right to object to the Dental Council holding certain information about you.

When we have no ongoing legitimate or legal basis to process your personal information, we will either delete or, if this is not possible (for example, because your personal information has been stored in backup electronic or physical archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible.

You have a right to lodge a complaint with the Data Protection Commissioner if you think that Dental Council has not processed your data in accordance with data protection legislation.

Changes to this Statement

We keep this policy under regular review and place any updates on our website. This policy was last updated on 25th May 2018.

How to contact us

If you need further information, please email info@dentalcouncil.ie or write to us at 57 Merrion Square, Dublin 2.